



Comhairle Laighean Bye Laws 2018 **COMHAIRLE LAIGHEAN C.L.G.**

- A. In accordance with Riail 3.29 T.O. 2017 Comhairle Laighean C.L.G. shall consist of a Chairperson, Vice-Chairperson, Treasurer, Public Relations Officer, Chief Executive Officer (full-time secretary) without voting rights and two representatives of each county. The immediate past Council Chairperson shall be an ex-officio member for the year following termination of office.

The Leinster Handball Council, the Leinster Higher Level Colleges Council, the Leinster Post-Primary Schools Council, and the Leinster Primary Schools' Committee shall each have one representative, without voting rights, on the Council.

A representative on the Council shall not hold office for more than five years.

Comhairle Laighean C.L.G. shall be responsible for all matters within its jurisdiction, subject to the control of Ard Chomhairle. It shall decide on all policy matters.

In accordance with Riail 3.30(n) 2017 it shall appoint Sub-Committees as may be required from time to time, with delegated powers in relation to such specified matters/activities as may be determined by the Council.

- B. In accordance with Riail 3.32 T.O. 2017, Comhairle Laighean C.L.G. shall appoint the following Sub-Committees whose duties and functions shall be as set out in Rule and as per Terms of Reference:-

1. MANAGEMENT AND FINANCE COMMITTEE

There shall be a Management and Finance Committee which shall consist of the Comhairle Laighean Officers, plus one named representative from each of the four subcommittees, namely:

- (1) Games Development Committee; (2) Leinster Infrastructure Committee;
(3) Fixtures Planning Committee; (4) PR & Marketing Committee
- (a) It shall implement matters pertaining to Comhairle Laighean C.L.G. between meetings of the Council
- (b) It shall report on its deliberations to Comhairle Laighean C.L.G.
- (c) It shall control financial aspects within policy guidelines of Comhairle Laighean C.L.G.

- (d) It shall have before it when necessary, the reports of other sub-committees for consideration and action.
- (e) It shall nominate a Provincial Referees' Administrator to be appointed by Comhairle Laighean C.L.G. (Rial 3.30 (g) T.O. 2017)
- (f) It shall manage and oversee all human resources issues on behalf of Comhairle Laighean C.L.G.
- (g) Subject to overall ratification of Comhairle Laighean C.L.G. it shall have the authority to appoint sub-committees to deal with delegated matters / activities.
- (h) It shall deal with discipline (non-games related) matters.
- (i) All members of the Management and Finance Committee, except Chief Executive Officer [full-time secretary] who does not have voting rights, must be current voting members of Comhairle Laighean C.L.G.

2. COMPETITIONS CONTROL COMMITTEE

There shall be a Competitions Control Committee which shall consist of the Chairman, Chief Executive Officer (without voting rights) the Vice Chairman, Treasurer, P.R.O., the immediate past Council Chairman of the year following his termination of office and six other named representatives from the counties on Comhairle Laighean C.L.G. (not represented on the Hearings Committee) who shall be elected on a rota basis on the nomination of their counties.

Subject to the overall jurisdiction of Comhairle Laighean:

- (a) It shall organise and make arrangements for all competitions as determined and within the jurisdiction of Comhairle Laighean C.L.G.
- (b) It shall deal with transfers within the jurisdiction of Comhairle Laighean C.L.G.
- (c) It shall deal with objections and counter objections arising from the games programme within the jurisdiction of Comhairle Laighean C.L.G.
- (d) It shall deal with referees reports, and matters arising from the same, other than those that are reserved for the Provincial Hearings Committee. Matters arising from the referees reports in respect of Senior Inter County Championships are reserved for the Central Competitions Control Committee and the Central Hearings committee as appropriate.
- (e) It shall investigate and process matters relating to the enforcement of the Rules and Match Regulations except where these are matters for the Central Competitions Control Committee or the Central Hearings Committee as appropriate.
- (f) It shall monitor the fixtures programme of each county under its jurisdiction annually and make a report, or take action, as appropriate.
- (g) It shall control all grading, or re-grading, in respect of County or Club Championships.
- (h) It shall have, at its discretion, the right to alter any venue at which fixtures have been made when the recommendation of the Comhairle Laighean Health and Safety Sub Committee deems such as an alteration to be in the best interest of public safety.

- (i) It shall decide if additional competitions are necessary to provide more games for county and club players - particularly the latter - and shall be responsible for the arrangements and control of such competitions.
- (j) The Competitions Control Committee shall appoint a workgroup to appoint Referees and Match Officials as required for Competitions within the jurisdiction of Comhairle Laighean C.L.G. as provided for in Riail 3.34 (a) (ii) T.O. 2017 and shall report as required to the Competitions Control Committee. The workgroup shall consist of an Officer (who shall act as Chairman) two other voting members of the Competitions Control Committee and the Provincial Referees Administrator and a maximum of two other members.
- (k) It shall report to the Management and Finance Committee.

3. HEARINGS COMMITTEE

There shall be a Hearings Committee which shall consist of a Chairperson and Secretary, and three other named members appointed by Comhairle Laighean C.L.G., six named representatives from the counties on Comhairle Laighean C.L.G. (not represented on the C.C.C.) who shall be elected on a rota basis on the nomination of their respective counties and the Chief Executive Officer (full-time secretary) whose only function shall be to act as a non-voting secretary to the Hearings Committee when dealing with Appeals. It shall consist of at least three members for any hearing.

- (a) It shall adjudicate on all disciplinary matters where a hearing is prescribed and requested relating to the Enforcement of Rules arising from games under the control and jurisdiction of Comhairle Laighean C.L.G. and on reports arising from the Provincial Competitions Control Committee.
- (b) It shall hear appeals lodged by individuals or units against decisions of County Committees under the jurisdiction of Comhairle Laighean C.L.G.
- (c) It may not include any member of the Management and Finance Committee or the Competitions Control Committee save that the Provincial Secretary may act as a non-voting Secretary to the Hearings Committee when dealing with appeals.
- (d) It shall forward Minutes of its meeting to Comhairle Laighean
- (e) The Vice Chairperson of Comhairle Laighean may nominate an extra member to be added to the Hearings Committee during the year prior to the election of the following Chairperson. The appointee should be the Vice Chairperson's proposed nomination as Chairperson of the Hearings Committee during his/her term as Chairperson of Comhairle Laighean. This appointment shall be approved by Comhairle Laighean C.L.G.
- (f) Whereas provided for in Rule 7.14 T.O. 2017 a newly Constituted Hearings Committee is required for a re-hearing or re-processing of a case the Cathaoirleach, Comhairle Laighean, may recommend for appointment by the Management and Finance Committee temporary members for the Hearings Committee and such temporary members do not have to be members of Comhairle Laighean.

4. COACHING AND GAMES DEVELOPMENT COMMITTEE

There shall be a Coaching and Games Development Committee whose members are appointed by Comhairle Laighean on the recommendation of Leinster Management and Finance Committee.

The Committee shall be responsible for the promotion, development and expansion of gaelic games within the province. It shall monitor the workings of each County Games Development programme

in the province. It shall also be responsible for the allocation of control of funds as are allocated to it by Comhairle Laighean. It shall report to the Management and Finance Committee.

5. PR & MARKETING COMMITTEE

There shall be a PR & Marketing Committee, the Executive of which shall consist of a Chairman who shall be appointed by Comhairle Laighean; a Secretary who shall be the Commercial & Marketing Manager; the PRO of Comhairle Laighean; one voting member of Comhairle Laighean; one Marketing representative; one PR representative and one IT representative. Furthermore, there shall be sub-groups under the control of said Executive to comprise (a) County IT Officers and (b) County PROs. It shall develop Marketing and Public Relations Strategies and advise Comhairle Laighean on these and related matters: (a) It shall examine and advise on all Information Technology matters and communications issues and solutions as they relate to I.T.; (b) It shall organise training for all those working for Comhairle Laighean C.L.G., either in a voluntary or employed capacity, in dealing with the media; (c) It shall advise on all aspects of a Marketing Strategy and ensure that it is complied with in all situations; (d) It shall advise on the presentation and programme for Championship games and other functions under the auspices of Comhairle Laighean C.L.G.; (e) It shall report to the Management and Finance Committee. All representatives shall be named.

6. CULTURE & COMMUNITY COMMITTEE

There shall be a Culture & Community Committee, the Executive of which shall consist of a Chairman who shall be appointed by Comhairle Laighean; two Scór representatives and two Coiste Gaelige Laighean representatives. The Secretary to the Committee shall be chosen from the Scór and Coiste Gaelige Laighean representatives. Furthermore, there shall be sub-groups under the control of said Executive to comprise (a) Scór and (b) Coiste Gaelige Laighean.

It shall be responsible for (a) The organising of Scór and Scór na nÓg within the province; (b) promoting and supporting the use of the Irish language within the GAA units in the province and (c) It shall report to the Management and Finance Committee. All representatives shall be named.

7. COMHAIRLE IARBHUNSCOILEANNA LAIGHEAN

There shall be a Post-Primary Schools Sub-Committee known as Comhairle Iarbhunscoileanna Laighean which consists of

- Chairman & Vice Chairman appointed by Comhairle Laighean
- Secretary
- Treasurer
- P.R.O.
- Representative on Comhairle Laighean.
- 1 Representative from each County Post-Primary Committee.
- Provincial Schools Servicing Officers.
- Provincial Games Manager
- Provincial Games Support Officer
- Provincial Projects Officer

The Council Committee has the authority to add other personnel when deemed appropriate.

The Committee shall appoint a Competitions Control Committee which shall be responsible for all arrangements and control of games under the jurisdiction of the Post-Primary Schools Committee and matters arising from same, other than those functions reserved to the Provincial Hearings Committee, the Central Competitions Control Committee, the Central Referees' Appointments Committee and the Central Hearings Committee. Quorum – 3 members.

It shall hear objections and Counter Objections arising from and game under its control.

It shall investigate and process matters relating to the Enforcement of Rules and Match Regulations, other than those functions reserved to the Committees (dealing with disciplinary matters) stated above.

Disciplinary Matters (games related) – where a hearing is requested – shall be referred to the Leinster Hearings Committee.

The Committee may appoint work groups to deal with delegated matters/activities.

The Committee, together with Provincial Coaching and Games Development Committee, shall be responsible for organising (a) Games Programmes for Post-Primary Schools in Leinster (b) Promotion of Development of Gaelic Games in Post-Primary Schools.

The Committee shall report to Games Development Committee.

8. REFEREES ADMINISTRATION COMMITTEE

There shall be a Referees Administration Committee which shall consist of the Provincial Referees Administrator (who shall act as Chairman) and the Referees' Administrators of the twelve Counties in the Province.

The Secretary of this Committee may be one of the County Referees' Administrators or an additional person appointed by Comhairle Laighean C.L.G.

This Committee shall be responsible for the recruitment, training and classification of Referees under the jurisdiction of Comhairle Laighean. It shall report to the Management and Finance Committee.

9. COMHAIRLE ARDOIDEACHAIS LAIGHEAN

There shall be a Third Level Colleges Committee, the Executive of which shall consist of a Chairman; Vice-Chairman; Secretary; Treasurer; a representative to the national Higher Education council, a representative to the Provincial Council and four named representatives from Comhairle Ardoideachais Clubs within the province. This body shall be responsible for organising a games programme for Third Level Colleges in Leinster. In conjunction with An Comhairle Ardoideachais, it shall also be responsible for the promotion and development of Gaelic games in these colleges. It shall report to the Management and Finance Committee.

10. FIXTURES PLANNING COMMITTEE

There shall be a Fixtures Planning Committee, the Executive of which shall consist of a Chairman who shall be appointed by Comhairle Laighean; two Leinster Fixture Analysts, one of whom shall be appointed Secretary to the Committee; one voting member of Comhairle Laighean; one named

Education Sector representative plus one Fixtures Analyst from each county in the province, who shall be nominated by that county.

It shall develop annual fixture plans and schedule games. It shall monitor and advise on fixtures planning in conjunction with the CCC. It shall report to the Management and Finance Committee.

11. STRATEGY COMMITTEE

There shall be a Strategy Committee which shall consist of a Chairman who shall be the Strategy Steering Group Chairman; a Secretary who shall be An Runáí Comhairle Laighean; the Officers of Comhairle Laighean; the Deputy CEO of Comhairle Laighean; the Leinster Games Manager and the Chairman of the Games Development Committee. Furthermore, there shall be sub-groups under the control of said Committee to comprise (a) County Strategy Steering Chairmen and (b) County Development Officers. It shall support and monitor the implementation of the Leinster Strategic Plan. It shall support and monitor the formulation and implementation of the county plans in Leinster. It shall support and monitor the formulation and implementation of the club plans in Leinster. It shall report to the Management and Finance Committee.

12. COMHAIRLE LAIGHEAN ADVISORY COMMITTEE

There shall be an Advisory Committee which shall consist of a Chairman, who shall be An Cathaoirleach Comhairle Laighean; a Secretary who shall be An Runáí Comhairle Laighean; the Officers of Comhairle Laighean and the twelve County Chairmen.

It shall advise and make recommendations to Comhairle Laighean in all matters pertaining to the Association in the Province. It shall report to the Management and Finance Committee.

13. LEINSTER INFRASTRUCTURE SAFETY & INSURANCE COMMITTEE

There shall be a Leinster Infrastructure Safety and Insurance Committee whose members are appointed by Comhairle Laighean on the recommendation of Leinster Management and Finance Committee.

- (a) It shall oversee all development of facilities within the province.
- (b) It shall be the safety advisory committee for Comhairle Laighean C.L.G.
- (c) It shall approve all facilities and development work undertaken at county grounds.
- (d) It shall examine and approve all proposed developments by clubs in advance of work on the project beginning.
- (e) It shall determine all grant aid within the guidelines laid down by Comhairle Laighean C.L.G.
- (f) It shall approve, or recommend, as appropriate, borrowing limits for county committees.
- (g) It shall examine all applications for borrowings, charges, leases and disposals as requested by clubs and approve or advise the Management and Finance Committee as appropriate.
- (h) It shall monitor legal aspects of property and make recommendations as appropriate.
- (i) It shall examine and insure that all club property is properly controlled and vested by the clubs as required by Rules 5.1-5.4 T.O. 2017.
- (j) It shall provide advice service to clubs, as appropriate.
- (k) It shall report to the Management and Finance Committee.