

Leinster GAA – Club Health Check

Club Management	Y/N	Measurement / Evidence
1. Has the Club adopted a Club Constitution in accordance with Rule 3.5 of Official Guide?	Y/N	<i>Upload Club Constitution</i>
2. Is the Club AGM held by end of November in accordance with Rule	Y/N	<i>Upload minutes of AGM</i>
3. Is the Club Executive Committee elected in accordance with Rule 7.2 of the GAA Club Constitution?		<i>Upload list of Officers</i>
4. Does the Club have the following subcommittees in place: <ul style="list-style-type: none"> • Finance Subcommittee • Club Development • Coaching and Games Development 	Y/N	
5. Does the club have an up to date Deed of Trust and Trustees in place?	Y/N	<i>Upload</i>
6. Has the Club a 3-5 year Strategic/Action Plan in place?		<i>Upload</i>
7. Has the Club Chairperson, Secretary, and Treasurer and PRO participated in GAA Club Leadership Programme?	Y/N	<i>We will review participant register of courses completed</i>
8. Does the Club open its facilities to local community groups?	Y/N	<i>List who they are</i>
Financial Management	Y/N	Measurement / Evidence
1. Is there on Club bank account in operation?	Y/N	<i>Site Visit</i>
2. Is all expenditure approved by the Executive Committee – with all cheques signed by Treasurer and co-signed by either Chairman or Secretary?	Y/N	<i>Site Visit</i>
3. Is the following included in the Club AGM Financial Report? <ul style="list-style-type: none"> • Income • Expenditure • Bank Balances with statements reconciled 	Y/N	<i>Site Visit</i>
4. Is Financial Report submitted in accordance with Rule to County Committee?	Y/N	<i>County Committee</i>
5. Does the Club Treasurer present an up to date and accurate account of finances to each Club Executive meeting?	Y/N	<i>Site Visit</i>
6. Does the Club prepare a finance budget each year setting out financial goals for the year and steps required to reach those goals?	Y/N	<i>Site visit</i>
Membership and Player Injury Scheme		Measurement / Evidence
1. Is there a Club Registrar in position to grow membership and gather fees?	Y/N	<i>Upload name of club Registrar</i>
2. Does the Club complete its player and member registration using the online GAA registration system in accordance with Rule 2.2 and 2.3 of the Official Guide?	Y/N	<i>GAA Membership System</i>

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3. Has the Club set a closing date for receipt membership fees prior to 31 st March in accordance with Rule 6.2 of Club Constitution?	Y/N	<i>GAA Membership System</i>
4. Have all teams fielded by the Club been registered on the GAA Management System (Servasport) before training and competitions commence?	Y/N	<i>GAA Competitions Management System</i>
5. Does the Club Secretary, Doctor or Physio, record all injuries and are injury claims submitted in accordance with policy to County Committee?	Y/N	
Child Protection		Measurement/ Evidence
1. Has the Club appointed a Children’s Officer?		<i>Club Website and Upload details of person</i>
2. Has the Children’s Officer attended Club Children’s Officer Training in the past two years?		<i>Upload details of person and when they attended training</i>
3. Has the Club a Code of Best Practice in Youth Sport Hearings Committee	Y/N	<i>Upload members of this committee</i>
4. Has the Club appointed a Liaison Person?		<i>Club Website</i>
5. Has the Club adopted the GAA Code of Best Practice in Youth Sport and the GAA Code of Behaviour – is the Code visible on club noticeboard?		<i>Upload details of when the ‘Code’ was adopted and picture of same on club noticeboard</i>
6. Have all coaches and others working with children Garda Vetted?		<i>Upload list of coaches for cross checking with GAA Database</i>
7. Have all coaches and others working with children completed Child Welfare Training?	Y/N	<i>Upload details of when this training took place</i>
Communications, Club Image and PR		Measurement / Evidence
1. Is the Club using ‘GAA email Solution’?	Y/N	<i>Review GAA Email System</i>
2. Has the Club appointed a PRO?		<i>Upload name of person</i>
3. Is the official GAA Club Newsletter circulated to membership?	Y/N	<i>GAA E-Zine System</i>
4. Has the Club an active social media presence?	Y/N	<i>Provide details of social media</i>
5. Has the Club and active up to date Website?	Y/N	<i>Club Website</i>
6. Does the Club Operate GAA Bulk Text Messaging System?	Y/N	
7. Are Club notes appearing weekly on local newspapers and website?	Y/N	<i>Review Club Website</i>
Player Welfare and Health and Safety		Measurement / Evidence
1. Does the club have a first aid kit that complies with Health and Safety Authority Standards?	Y/N	<i>Upload details of First Aid Kit</i>
2. Does the Club have a Defibrillator (AED)?	Y/N	<i>Upload picture of AED location in club</i>

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3. Has the club qualified person(s) to operate AED?	Y/N	<i>Upload details of person(s) and when they received training</i>
4. Has each team a qualified First Aid person?	Y/N	<i>Provide list of persons and training received</i>
5. Does the Club have a stretcher with appropriate supports to assist in the treating of spinal injuries?	Y/N	<i>Upload details of stretcher</i>
6. Has the Club/Coach(es) participated on E-Learning Concussion Awareness Course	Y/N	<i>Review GAA E-Learning Portal</i>
7. Is there an annual risk assessment conducted on the Club Property?	Y/N	<i>Upload latest risk assessment</i>
8. Has the Club a current valid safety statement in place?	Y/N	<i>Upload statement</i>
9. Has the club a Safety Coordinator in accordance with Leinster GAA policy in respect of club grants?	Y/N	<i>Provide name of Safety Coordinator</i>
Coaching and Games Development		Measurement / Evidence
1. Has the Club appointed a Coaching Officer?	Y/N	<i>Upload name of person</i>
2. Has the Club Coaching Officer participated in Leinster GAA Leadership Programme?	Y/N	<i>Leinster GAA participant Register</i>
3. Does the Club host a Cúl Camp?	Y/N	<i>Cúl Camp database</i>
4. Does the Club have a Nursery Programme in place for 4-7 year olds?	Y/N	<i>Club Website</i>
5. Does the Club participate in County or Provincial Féile?		<i>We will review this via County Committee and Leinster GAA Fixtures</i>
6. Is there a qualified coach with each team in accordance with 'GAA Mandatory Coaching Standards'?		<i>Provide list of active coaches by team and coaching qualification</i> <i>GAA Coach Education System</i>
7. Are Club Coaches completing online courses using the GAA E-Learning Portal?		<i>GAA E-Learning Portal</i>
8. Has the Club Participated in Leinster GAA Player Pathway Workshop?	Y/N	<i>Leinster GAA Register</i>
9. Is there a Club –School Link or School Liaison Officer in place?	Y/N	<i>Provide name of coach and schools</i>
10. Has the Club Young Referee's in place?	Y/N	
11. The Club fulfils all fixtures?	Y/N	<i>County Fixtures Plan</i>
12. Does the Club host tournaments for internal or outside clubs?	Y/N	<i>Upload details of blitzes/tournaments hosted</i>
Culture and Language		Measurement / Evidence
1. Has the Club an Irish Language and Culture Officer?	Y/N	<i>Upload name of person</i>

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2. Does the club participate in Scór?	Y/N	<i>We will review County competitions</i>
3. Does the club organise a Lá na gClub?	Y/N	<i>Please upload details of event</i>